

South Valley Sewer District

Records Request

The following form should be completely filled out and returned to the District Office. The District is allowed 10 days in which to respond to your request. Presently, the District charges \$0.20 per copy and \$20.00 per hour for research. Other fees may be assessed for records compiled in a form other than that maintained by the District.

Requestor's name: _____

Address: _____ City: _____

State: _____ Zip: _____ Daytime Telephone: _____

In accordance with the Governmental Records Access Management Act, I am seeking the following record(s): (describe specifically)

Which I believe are collected, filed and/or used by the South Valley Sewer District, 1253 West Jordan Basin Lane, Bluffdale, Utah, 84065 – (801) 571-1166.

_____ I would like to view/inspect the record

_____ I would like to receive copies of the requested record(s). I agree to pay a reasonable fee to cover the District's actual cost of duplicating the record(s), or compiling the record(s) in a form other than that maintained by the District. I authorize costs of up to \$_____. I further understand that the District will contact me if estimated costs are greater than the amount I have specified and that the District will not copy or compile documents if I have not agreed to pay the costs.

Signature

Date

I request a waiver of the above fees as provided by law for the following reasons:

